

# Nashville Superspeedway

**JOB TITLE:**                      **Mechanic I/Janitorial**

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## **MAJOR FOCUS:**

Responsible for maintenance and repair of facilities and systems. Performs general manual labor (i.e. loading, unloading, lifting and moving materials, supplies, etc.).

Responsible for cleaning of buildings on site including but not limited to; Media building, Medical Center, Admin office building. This will include office spaces, general spaces, restrooms etc.

## **ESSENTIAL FUNCTIONS:**

- Performs maintenance, repair and janitorial duties as assigned.
- Performs weekly clean of buildings including restrooms and offices.
- Performs maintenance service and repairs in the areas of air conditioning/heating, electrical, kitchen, plumbing, machine service, carpentry, upholstery, painting, plastering, landscaping, preparation, auto track repair, welding, and/or general maintenance as directed.
- Preparation of work area to include movement of furniture/obstructions.
- Runs errands to pick up parts and supplies as directed.
- Assisting in set up and tear down of events
- On site contact for third party janitorial contractor
- Cleans up work areas at project conclusion.
- Drives company vehicles as part of job responsibilities to run errands, pick up/deliver parts, supplies, equipment, etc.
- Provides exceptional customer service
- Works safely, following all established safety rules and regulations
- Communicates effectively with co-workers, supervisors and guests
- Follows all relevant policies and procedures

## **ADDITIONAL FUNCTIONS:**

- Perform other duties as assigned.

## **REQUIREMENTS /EDUCATION:**

- Must possess High School diploma, GED or equivalent work experience.
- Must be able to obtain Nashville Superspeedway certification to operate fork lifts, man lifts, tractors and other related job equipment.
- Must have some general knowledge of one (or more) of the following areas: air conditioning/heating, electrical, kitchen, plumbing, machine service, carpentry, upholstery, painting, plastering, heavy equipment operation, landscaping, harness track preparation, auto track maintenance, welding and general maintenance.
- Must possess valid driver's license with an acceptable driving record.
- Must be able to understand basic building operation.
- Must be able provide support to co-workers.
- Must be able to learn specific job duties and complete detailed work assignments
- Must be able to maintain knowledge of basic concepts and techniques.

- Must be able to perceive quality of work.
- Must be able to perceive emergency or distress signals
- Must be able to report to work on time as scheduled
- Must be able to work weekends, holidays and nights as scheduled
- Must possess good English communication skills
- Must be able to successfully pass a background check
- Must present an overall professional appearance and report to work in appropriate attire
- Must be able to speak, read and write English

**ORGANIZATIONAL RELATIONSHIPS:**

Accountable to: Supervisor-Building/Grounds/Landscaping  
Accountable for: N/A

The above description denotes some of the specific characteristics which are necessary to perform the principal functions of the job and are not intended to be a description of all the work requirements that may be inherent in the position.

Nashville Superspeedway is an equal opportunity employer.

Please submit resume to [operations@nashvillesuperspeedway.com](mailto:operations@nashvillesuperspeedway.com)

## ADDENDUM TO JOB DESCRIPTION

These are physical and mental requirements of the position as it is typically performed. Inability to meet one or more of these physical or mental requirements will not automatically disqualify a candidate or employee from the position. Upon request for a reasonable accommodation, the Company will review for reasonableness, depending on the requirement, the essential functions to which it relates, and the proposed accommodation.

PHYSICAL REQUIREMENTS					
X	Seeing	X	Pull ( 50 pounds)	X	Bend
X	Color Perception	X	Climb, Ascend/Descend (Stairs, Ladders)	X	Stoop /Kneel /Crouch
X	Hearing / Listening	X	Lift ( 50 pounds)		Taste
X	Clear Speech / Talking	X	Carry (50 pounds)		Smell
X	Touching	X	Drive (local / long distance)	X	Repetitive Motion
X	Dexterity /Hand	X	Walk for Extended Periods		Run
X	Dexterity /Fingers	X	Stand for Extended Periods	X	Reach (Above Shoulder)
X	Push (50 pounds)	X	Sit for Extended Periods	X	Other: Mount/Dismount forklift/truck

MENTAL / REASONING REQUIREMENTS					
X	Reading – Simple	X	Writing – Simple		Advanced Math Skills
	Reading – Complex		Writing – Complex	X	Analysis / Comprehension
	Clerical	X	Basic Math Skills	X	Judgment / Decision Making

WORK ENVIRONMENT					
X	Shift Work	X	Outside	X	Pressurized Equipment
X	Works Alone	X	Extreme Heat	X	Moving Objects
X	Works with Others	X	Extreme Cold	X	High Places
X	Verbal Contact with Others	X	Extreme Noise	X	Fumes / Odors
X	Face-to-Face Contact	X	Mechanical Equipment	X	Hazardous Materials
X	Inside	X	Electrical Equipment	X	Dirt / Dust

### DISCLAIMER

The above statements are intended to describe the general nature and level of work being performed by employees assigned to this classification. They are not intended to be construed as an exhaustive list of all responsibilities, duties and/or skills required of all personnel so classified.

### NOTES