



JOB TITLE: **Ticket Office Intern**  
DIVISION: **Ticketing**  
LOCATION: **Nashville Metro (Lebanon, TN)**

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Nashville Superspeedway, an elite venue within the Speedway Motorsports portfolio, is seeking current college students who are looking to gain internship experience working in ticketing within the sports and entertainment industry.

**Responsibilities:**

- Assist with mobile ticket effort prior to and on race weekend
- Provide excellent customer service to NSS fans leading up to and on race weekend
- Execute Will Call and other box office responsibilities on race weekend
- Assist sales staff with special events as needed
- Collaborate with other departments to ensure all ticketing needs are met
- Assist with ensuring record keeping is accurate
- Assist with creation of ticket promotions

**Basic Qualifications:**

- Must have excellent interpersonal skills with the ability to communicate effectively
- Must be able to use Microsoft Office products (word, excel, etc.)
- Must be able to lift up to 30 pounds
- Must have a reliable method of transportation
- Knowledge of Ticketmaster, Archtics or related ticketing platform preferred

Interns will have the ability to play an integral, hands-on role in the growth and enhancement of the Nashville Superspeedway brand in preparation for its annual NASCAR Cup, Xfinity and Truck Series races every June and throughout the year.

The internship is available in exchange for class credit. Interested persons should email resume and letter of interest to: [jobs@nashvillesuperspeedway.com](mailto:jobs@nashvillesuperspeedway.com) with the subject line "Ticket Office Intern."